

Fiddlers Lane

Community Primary School

Intimate Care Policy

Approved by	
Name: Jayne Tighe Chair of Governors Signature:	Date: 04 July 2018
Last reviewed on: July 2015	
Next review due by: July 2021	

Fiddlers Lane Community Primary School Intimate Care Policy

Policy Statement

- No child will be refused admission because he/she is not toilet trained, where the admission number has not been reached.
- The Curriculum Guidance for the Foundation Stage is clear that the role of the adult involves supporting the child's whole development, in particular their Personal, Social and Emotional Development. The first aim in the Curriculum Guidance is to do with children's 'personal, social and emotional wellbeing, in particular by supporting the transition to and between settings, promoting an inclusive ethos and providing for each child to become a valued member of that group and community so that a strong self-image and self-esteem are promoted.'
- One of the early learning goals for children to achieve by the end of the Foundation Stage is "Dress and undress independently and manage their own personal hygiene".

Procedures

Who

The child's designated key person or other available adult will oversee the training/changing of the child. All children will require a signed permission slip to allow us to change/shower them. These will be kept in the school office.

Where

Our children's toilet areas are attractive and non-threatening to ensure that all children are happy to use them.

Changing needs to be done in an area which offers both privacy for the child but also protection for the adult in a way that is observable by other adults. The agreed place to change a child is in the doorway of the girls toilets/boys toilets depending on the sex of the child. Two adults will be present when a child is showered and in all cases the child will clean themselves under the direction of the adult. If the child is unable to be cleaned to an acceptable standard then their parents/carers may be called to clean the child appropriately. In the case of diarrhoea, the child will be cleaned as we are able and the parents/carers rung to collect them. They will be advised that a subsequent episode of diarrhoea will mean at least a 48 hour exclusion from our setting from the last episode of diarrhea.

Children who are in nappies can be changed on our changing mat. Disposable gloves and aprons should be used, a facial mask if deemed necessary or appropriate by the adult, baby wipes (hypoallergenic) and a bin for the disposal of nappy/pads. All equipment will be regularly replenished by the School Resource Manager. If the shower area is used the cleaners will be advised and the area will be cleaned accordingly. The child's personal towel will be used to dry them located in their kit bag. The child's soiled clothing will

be sealed in a bag and the parent/carer advised to replenish kit bag. A changing table is available for children with particular disabilities.

Agreement with Parents

It is essential that parents/carers are involved in the establishing of the training and changing routine for their child. The parents of children with toileting issues will meet regularly with their child's key person to discuss issues surrounding their toileting.

Each child in the Foundation Stage will be required to have a 'Kit Bag' on their peg that contains items needed for personal care and a change of clothes (see attached letter to parents).

Sources of help

In dealing with issues surrounding toileting, we will first seek advice from their school nurse/health visitor depending on the age of the child. They can offer advice around general toileting issues and around more complex issues linked to disability and carry out home visits with the parent/carer if necessary. In addition advice can be sought from our Children's Centre or from Springwood School all of which have staff with considerable experience in dealing with children who are not toilet trained.

Permission

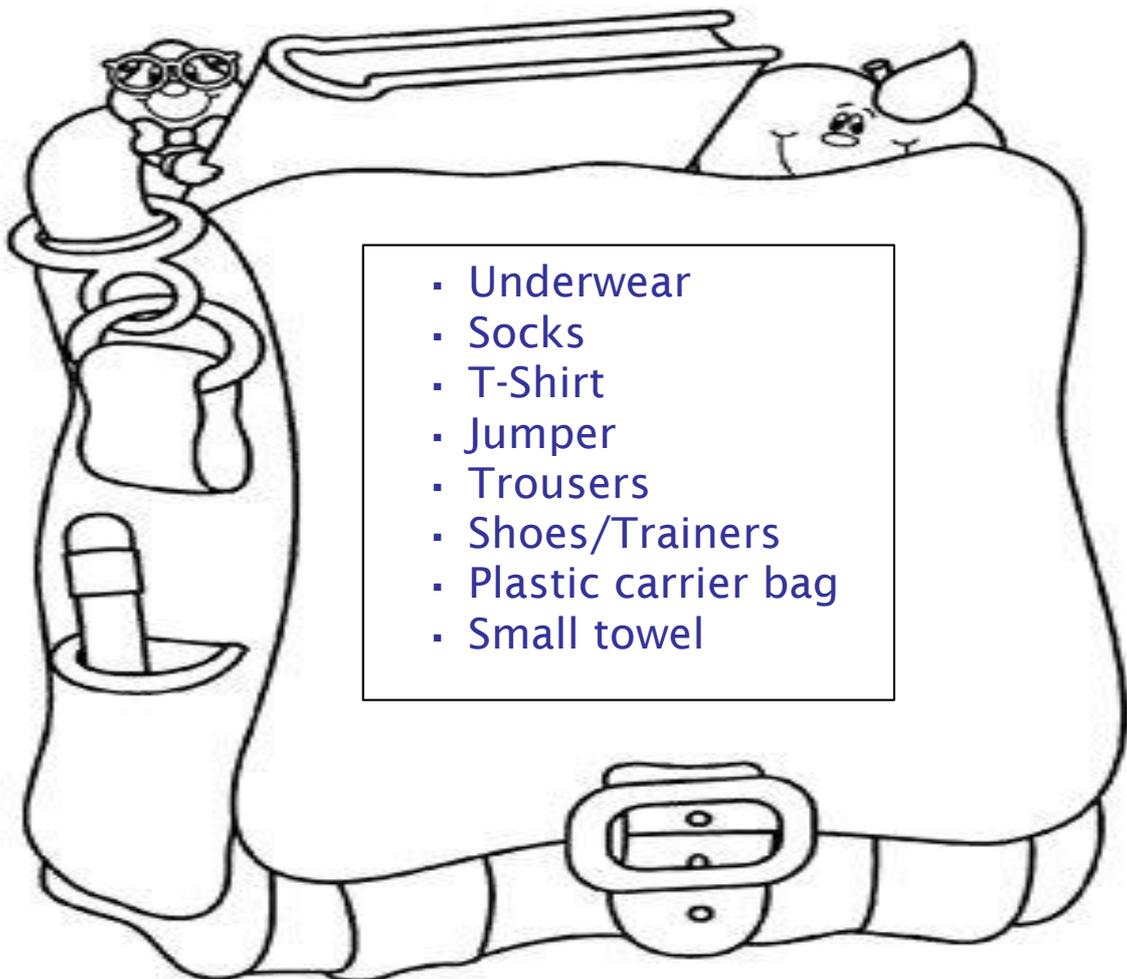
The following form will need to be filled in by the parent and this will then be distributed to all staff who work with children with toileting issues.

Monitoring and Review

This policy will be reviewed by the governing body every 3 years unless there is a change to statutory guidance.

Kit Bag

In our 3-5 Unit your child will need a 'Kit Bag'. In this bag they will need the following items. This bag stays on their peg every day. The purpose of the bag is to ensure we can keep your child clean and dry. We will inform you if any of the items are soiled so you can take them home and wash them.



As your child has opportunities to play out in a range of weathers it is very important that they have a warm waterproof coat with a hood. They will also need hat, scarf and gloves in the colder seasons and wellies in wet weather. We also ask that you apply sun cream before they come to school on particularly sunny days and provide a sunhat/cap.

PERMISSION FOR SCHOOLS TO PROVIDE INTIMATE CARE

Child's Last Name	
Child's First Name	
Male/Female	
Date of Birth	
Parent/Carers name	
Address	

I understand that;

I give permission to the school to provide appropriate intimate care support to my child e.g. changing soiled clothing, washing, showering and toileting.

I will advise the Headteacher of any medical complaint my child may have which affects issues of intimate care

Name

Signature

Relationship to child

Date