

## Parent Information Booklet March 2021

We are looking forward to welcoming all pupils back to Fiddlers Lane on **8<sup>th</sup> March 2021** and we would like to reassure you that the safety of our school community is our priority. We will continue to review the arrangements we have made and update you with any changes as and when we make them. Plans and Risk Assessments are in place to ensure school is as safe as possible for pupils and staff.

### Support for Pupils

We do not underestimate how difficult the recent months have been for us all and we all will have been touched in some way by the coronavirus pandemic. We recognise the need to focus on pupils' emotional wellbeing as well as their return to learning. Please do not hesitate to contact the school if you feel you or your children will need additional support.

The following support is in place for pupils once they return to school:

- For the first couple of weeks we will focus on settling pupils back into school, prioritising their wellbeing and familiarising them with new rules and routines.
- We will deliver daily Personal, Social, Health and Economic (PSHE) lessons.
- Pupils who need more support will be identified and group/1:1 sessions made available.
- We will continue to teach a broad and balanced curriculum, with a focus on key skills to catch up on missed learning.

### Important Information for Parents

- Senior members of staff will be on duty to answer queries each morning.
- We will answer any questions you have by phone or by e-mail (**0161 7752490**) or [fiddlerslane.primaryschool@salford.gov.uk](mailto:fiddlerslane.primaryschool@salford.gov.uk).
- Parents will not be able to enter the school building with their children.
- Only one person will be allowed in the school office at a time.
- If a pupil is late to school and the entry gates have been locked please ring the school office to let us know and we will arrange entrance through the main gates.
- Please contact the school office to arrange any pick up required for medical appointments etc.

### Before Your Child Leaves Home in The Morning

Please check for any of the following symptoms

- a high temperature;
- a new, continuous cough;
- a loss of, or change to the sense of smell or taste.

If you or any of your household have any of the above symptoms do not send your child to school, contact our office **phone 0161 7752490** or **by e-mail or** [fiddlerslane.primaryschool@salford.gov.uk](mailto:fiddlerslane.primaryschool@salford.gov.uk)

### Drop offs and Pick Ups from Monday 8<sup>th</sup> March 2021

The start and end of the school day are the busiest times for children and adults congregating together in one place, so maintaining safe distances will be essential. We

have implemented the following measures for when pupils return to school in order to keep everyone safe.

- We ask that only **ONE** adult accompanies the children returning to school.
- We ask that parents **DO NOT** enter the school building, and leave the grounds as quickly as possible.
- **Please can all adults and children observe social distancing while waiting to drop off or collect children.**
- Children will enter the school through specifically named entrances. As we have four entrances to school, we will not have to stagger entry and exit times.
- **Pupils will be able to enter school as soon as they are dropped off. Classroom doors will be open from 8:50 until 9:00am. Please stick to your children's times** and do not come early **or** late as you will risk 'contaminating' a 'learning bubble' and we will not be able to admit your children. See page 4.

**Fiddlers Lane**  
Community Primary School

<b>Year group</b>	<b>Teachers and Support Staff</b>
Nursery	Ms Hayhurst, Mrs Jordan, Mrs McDonagh,
Reception	Mrs Evans/Mrs Doherty, Mrs Parish, Ms Wovenden
Year 1	Mrs Dickson, Miss Harris, Mrs Lewis-Lowndes
Year 2	Mrs Rattigan, Mrs Rice
Year 3	Ms Gregory, Miss Brough, Mrs Chaplin
Year 4	Mrs Mansell, Mrs Morrison, Mr Sloan, Mrs Read
Year 5	Mrs Saxton, Miss Parry, Mrs Read
Year 6	Mrs Tiernan, Mrs Thornton

**To keep everyone as safe as possible we will:**

- Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- all clean our hands thoroughly and more often than usual
- ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- continue with enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- minimise contact between individuals and maintain social distancing wherever possible
- expect staff to wear appropriate personal protective equipment (PPE) when necessary (for example if a pupil displays symptoms)

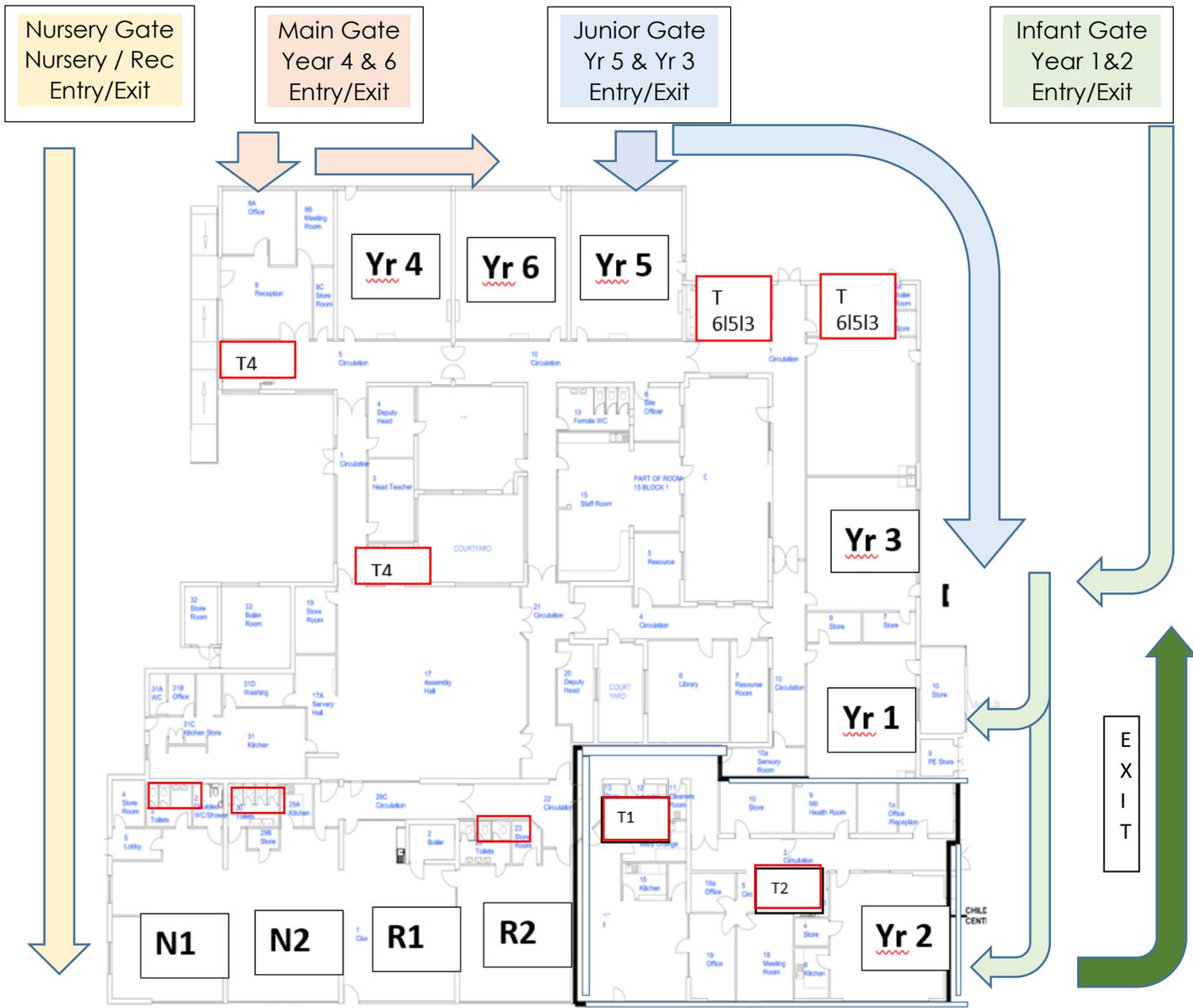
**Contact between groups will be minimised by:**

- grouping pupils together in learning bubbles
- avoiding contact between groups
- arranging classrooms with paired desks
- separate toilets, entry and exits for different groups of pupils (see page 3)
- staff maintaining distance from pupils and other staff as much as possible

**On response to any infection, we will:**

- Engage with the NHS Test and Trace process
- Manage confirmed cases of coronavirus (COVID-19) amongst the school community
- Contain any outbreak by following local health protection team advice

## Location of gates and classrooms Entry and exits for each year group.



Year	Entry Gate	Entry Time	Pick up Areas /Gate	Pick up Time
N	Nursery Gate	8:50am	Nursery playground /gate	3:00pm
Rec	Nursery Gate	8:55am	Reception door Nursery Gate	3:10-15pm
1	Infant Gate	8:50-9:00am	Junior playground	3:10-15pm
2	Infant Gate	8:50-9:00am	Infant play ground	3:10-15pm
3	Junior Gate	8:50-9:00am	Junior play ground	3:10-15 pm
4	Main Gate	8:50-9:00am	Outside year 4	3:10-15pm
5	Junior Gate	8:50-9:00am	<b>Self-exit</b> Junior Gate	3:15pm
6	Main Gate	8:50-9:00 am	<b>Self-exit</b> Main Gate	3:15pm

**ALL PARENTS (UNLESS EXEMPT) MUST WEAR A MASK WHILST ON SCHOOL GROUNDS. PARENTS MUST OBSERVE SOCIAL DISTANCING WHEN DROPPING OFF AND PICKING UP PUPILS.**

**Year 5 and 6** pupils will leave and make their own way in and out of school.

Parents of pupils in **year 4 drop off** at the **Main gate** and do not enter school grounds. After school, **year 4 parents pick up outside year 4** – entry through the main gate.

Parents of pupils in **year 3 drop off at the Junior gate** and **pick up outside year 3**.

KS1 parents can walk through the Infant gate through school grounds to drop off **year 1 and year 2 pupils** outside their classrooms in the infant playground. Parents of **year 1 and year 2** pupils should then follow the one-way system round the playground and exit through the Infant Gate.

At the end of the school day, **year 1 and year 2** parents pick up from outside year 1 and 2 classrooms. Parents should observe social distancing and wear face coverings.

**Nursery and Reception pupils** enter school through the Nursery Gate and drop off pupils outside their classrooms. Parents should observe social distancing and wear face coverings.

**If families have pupils in a different class, please enter through the allocated gate of your youngest child. If younger pupils are in N or R please drop off those pupils first, then drop off older pupils.**

### **Arrangements if a child is distressed**

- If your child is distressed, we may have to ask you to take your child home and ring school for an agreed time to try again. We are sorry to inform you that we will not be able to take their hand or put an arm around them to help them come into school.

### **Classroom Organisation**

To minimise the number of pupils, parents and staff:

- Pupils will be in a **'learning bubble'**.
- Social distancing will not be expected for Nursery, Reception and year 1 children.
- Most year 2 and KS2 children will sit in rows, in pairs at tables spaced out in the classroom.
- The pupils will be asked to stay in their seats unless instructed otherwise. The teacher / staff member will stay 2m away from the children wherever possible.
- KS1 & KS2 children will be provided with a pencil case with all equipment they need.
- Pupils may bring to school:
  - a slim **book bag** to be stored in their tray during the day (no other bags allowed)
  - a **named water bottle** to be kept on their table and taken home to be cleaned and filled every day (KS1 & KS2 only). The water fountains will not be in use.
  - a **lunch box**. Please ensure these are cleaned daily.
  - **Nursery and Reception children to bring a set of spare clothes in a bag**
- Each 'learning bubble' will have a First Aid box. The 'learning bubble' staff will administer basic First Aid.
- First Aiders will deal with accidents that are more serious.
- Classrooms will be ventilated.
- Whole school assemblies will not happen until further notice.
- Each class will have their own toilet/s.

## School Uniform & PE kit

Children will be expected to wear school uniform every day. If it is a particularly cold day, pupils can wear an extra layer of clothing (this does not need to be school colours). Year 6 may wear their leavers hoodies as part of their uniform. It is important that all pupils wear footwear that they can run about in at all times, as many lessons and activities will take place outdoors.

**On the days that pupils have PE lessons, they should come to school in their PE kit.**

## Water

Please make sure your child brings a full water bottle to school each day. Please note juice is not permitted, unless it is part of a packed lunch.

## Reading Books

Each year group will change reading books on the following days.

Year Group	Book Change Day
Nursery	Monday & Friday
Reception	Monday & Friday
Year 1	Monday
Year 2	Tuesday
Year 3	Wednesday
Year 4	Friday
Year 5	Friday
Year 6	Friday

So that we can monitor and celebrate pupils' reading at home, we would like reading record books to come into school with reading books.

Pupils will show their teachers their record book and it will be returned with a new book.

## Arrangements for Break Times and Lunch Times

We recognise the importance for all pupils to have a break from learning and to enjoy time outside during the school day. Reconnecting with friends will be an important aspect of children settling back into school life, so we have made some adjustments to break and lunch times to ensure they can do so safely.

- Pupils will have staggered break and lunchtimes with their 'learning bubble'.
- Each 'bubble' will be allocated an outside space for a whole day.
- Pupils will be supervised by the adults from their 'learning bubble', with the same lunch time organisers each day.
- All pupils will eat their dinner in their classrooms, sitting at their tables. They will order their meal in the morning, which will be delivered to their room.
- Packed lunches will be eaten in the classroom.
- Pupils will only be allowed to mix with children in their 'learning bubble' and will be encouraged to observe social distancing, staying a 'stretch' away from their friends.
- Toast will be available to all pupils, but must be **paid for in advance** using **ParentPay**.

## **Attendance**

All pupils will be welcomed back to Fiddlers Lane Community Primary School from Monday 8<sup>th</sup> March. In line with Government expectations, we expect all pupils to attend unless there is a medical reason or other valid reason for the absence.

Holidays in term time **will not** be authorised unless there are exceptional circumstances.

## **Pets on the School Grounds.**

Please can we remind parents and carers that **dogs are not allowed on school grounds**. This includes dogs being carried by their owners. This is a Salford LA policy.

## **Further Information**

We hope that these arrangements provide you with the information you need to support your child's return to school. I would like to take this opportunity to thank you for supporting the school over recent months and supporting your child with their home learning. We look forward to seeing you all soon.

Further information, including Risk Assessments and Action Plans, are published on our school website.

**Ms Cooper and the Fiddlers Lane Staff Team**